



**LAFAYETTE ELEMENTARY SCHOOL**  
**BOUND BROOK SCHOOL DISTRICT**  
50 West High Street, Bound Brook, NJ 08805

**Alvin L. Freeman, Ed.D.**  
Superintendent of Schools  
(732) 652-7920  
Fax (732) 271-9097

**Deirdre Kehayas, M.Ed**  
Principal  
(732) 652-7933  
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Dear Lafayette Families and Students,

As principal of Lafayette Elementary School, it is my honor and pleasure to welcome you to the 2024-25 school year. I am looking forward to welcoming all of our students back into the building for second and third grades. Also, I am excited to work together with our families to make this the most successful school year.

We understand the beginning of a new school year can be stressful, so with that in mind we have created some routines/guidelines that can ease some of that worry as we prepare for your child's first day. Detailed below are some of the procedures for students we have put in place to help ensure their safety and success.

**Genesis Parent Portal:**

The Genesis parent portal will be open districtwide on Wednesday, August 28. Please visit the Bound Brook website for enrollment information or if you need to reset your password.

If you do not yet have a Genesis parent portal account, please make sure you create one. This portal will be your go to for access to information on your child's report card, class assignments, attendance, and more. Please log into your Genesis portal prior to the first day of school to find out who will be your child's teacher. If you are having trouble accessing the portal, please contact our Building Secretary, Mrs. Driscoll, at 732.652.7933 for assistance.

**Attendance:**

Doors open for students at 8:10 AM and class begins at 8:20 AM. Students who arrive after 8:20 AM will be marked tardy. If your child is going to be absent, please call Mrs. Driscoll at 732-652-7933 to notify us in advance of the absence and the reason.

**Arrival (First Days and Beyond):**

We ask for your patience during the first few days of school as drop off may take a bit longer than usual while we get back into the swing of things. To prepare for opening day, we will be distributing Student ID labels with student information, teacher name and classroom, so we can ensure students arrive at the correct classroom safely. Please come pick up your child's label on **Wednesday, September 4 from 1:30PM - 2:30PM**. Please attach the ID label to their bookbag.

If you are unable to pick up a Student ID label prior to the first day of school, you will be asked to provide your child's teacher's name at drop off. This will allow our staff to direct your child to the correct classroom and distribute their Student ID.

We are continuing the Drop and Drive protocol for this year and ALL parking laws will be enforced by the Bound Brook Police Department. However, for the first two days of school (Thursday, September 5, and Friday, September 6) you will need to escort your child to the appropriate entry point as Drop & Drive will begin on Monday, September 9.

**Breakfast and Lunch:**

Students will eat breakfast in their classrooms. Lunch will be served in the cafeteria. Lunch is not served on Early Dismissal days and breakfast is not served on Delayed Opening days.

**Dismissal:**

At the end of the school day, teachers will escort students to the predetermined exit listed below. Students will be dismissed at 2:50 (12:20 on Early Dismissal days). Only those listed on the student’s contact information in Genesis are allowed to pick up the student unless the main office is notified by a parent/guardian otherwise.

Second Grade		Third Grade	
Teachers	Dismissal Location	Teachers	Dismissal Location
Petrik 101	Dismissal 1	Dushinka/Guilford 104	Dismissal 3
Ciampa 102	Dismissal 1	Fitzgerald 105	Dismissal 3
Prado Henningsen 103	Dismissal 1	Sivolella Glassman 207	Dismissal 5
Patel/Reese 210	Dismissal 3	Perez 203	Dismissal 5
Buitrago 202	Dismissal 4	Pellegrino 205	Dismissal 2
Amorese 204	Dismissal 2	Esposito 209	Dismissal 5
		Caudle 208	Dismissal 3

**Dismissal Location Descriptions**

- Dismissal 1: Main Entrance - West High Street
- Dismissal 2: Front of Building - West High Street
- Dismissal 3: Back of Lafayette - Blacktop near green JETS Court
- Dismissal 4: Back of Lafayette - Black top near Cafeteria
- Dismissal 5: Side of Lafayette. Doors near driveway

**Dismissal is 2:50 PM EVERY DAY** (12:20 on Early dismissal days). Teachers and staff have job responsibilities and meetings every day after dismissal. Any students not picked up by 2:55 will be sent into the building. Students who remain in the building from 3PM on will be considered a late pick up.

- Parent/Guardian must call the office if the student will be picked up late (any time after 2:55).
- Parents who pick up or arrange for pick-up after 3:00 PM without notifying the office on three separate occasions will be required to meet with the principal.

**Before and After Care:**

Registration is Open for the Before and After School Programs in our district, through The Work-Family Connection. Please visit [www.workfamily.org](http://www.workfamily.org) for details and to register. Should you wish to speak to someone directly, please call 908.534.5935 at extension 2010 to contact a Work Family representative.

**Important Contact Information:**

Deirdre Kehayas, Principal 732.652.7933  
 Aurea Driscoll, Secretary 732.652.7933  
 Mickerlande Medilien, Nurse 732.652.7931  
 Janeen Kinney, Counselor 732.652.7957

[dkehayas@bbrook.k12.nj.us](mailto:dkehayas@bbrook.k12.nj.us)  
[adriscoll@bbrook.k12.nj.us](mailto:adriscoll@bbrook.k12.nj.us)  
[mmedilien@bbrook.k12.nj.us](mailto:mmedilien@bbrook.k12.nj.us)  
[jkinney@bbrook.k12.nj.us](mailto:jkinney@bbrook.k12.nj.us)

**Parking**

There is no parking lot at Lafayette. Teachers and staff use street parking. Parking around the school building is very limited during school hours. Please plan accordingly and be patient when arriving or picking up your child at Lafayette. The gates on West Second Street will be open for both arrival and dismissal for anyone who is walking to school.

**Upcoming Important Dates:**

Thursday, September 5 - First Day (Early Dismissal @ 12:20)

Friday, September 6 - Early Dismissal @ 12:20

Thursday, September 26 - Early Dismissal @ 12:20 & Lafayette Back to School \*\*5:30PM - 6:30PM\*\*

Monday, October 14 - Early Dismissal @ 12:20

The other attachments to this email (Drop & Drive/Arrival Procedures, First Day Reminders, District Calendar, and the Supply List) provide additional, important information. Please review them so that we can ensure a smooth and safe start to our school year.

I understand that this is a lot of information to digest; with that being said, communication between home and school is vital to our students' success. Please feel free to reach out with any questions or concerns you may have.

We look forward to meeting our new students and families and welcoming back those returning on the first day!

Sincerely,

Deirdre Kehayas

Principal

[dkehayas@bbrook.k12.nj.us](mailto:dkehayas@bbrook.k12.nj.us)

732.652.7933